

**BERTIE COUNTY, NORTH CAROLINA
2023-2024 BUDGET ORDINANCE**

AN ORDINANCE ADOPTING THE ANNUAL BUDGET AND SETTING THE TAX RATE FOR THE COUNTY OF BERTIE FOR THE FISCAL YEAR 2023-2024.

WHEREAS, Article 3 of Chapter 159 of the North Carolina General Statutes (NCGS), requires local governments in North Carolina to adopt ordinances establishing an annual budget, in accordance with procedures established in said Article 3, and

WHEREAS, the Bertie County Board of Commissioners, following a public hearing as required by law has considered the proposed annual budget for Bertie County for the 2023-2024 Fiscal Year.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF BERTIE, NORTH CAROLINA:

SECTION 1. REVENUES: It is estimated that the revenues and Fund Balances of the funds hereafter listed will be available for the fiscal year beginning July 1, 2023, and ending June 30, 2024, to finance the appropriations set forth in SECTION 2 and in accordance with the chart of accounts established for Bertie County:

GENERAL FUND REVENUES

Ad Valorem-Prior Years	\$	390,025
Penalties and Interest	\$	122,500
Sales Tax -1% Pt of Collection	\$	470,640
1/2 Cent Sales Tax Article 40	\$	1,404,500
1/2 Cent Sales Tax Article 42	\$	587,240
Sales Tax Law Change Article 44*524	\$	995,440
1/4 Cent Sales Tax Article 46	\$	291,500
Payment in Lieu of Taxes-Federal Land	\$	45,000
Other Taxes	\$	60
Unrestricted Intergovernmental	\$	99,000
Restricted Intergovernmental	\$	726,957
Permits & Fees	\$	279,025
Medical Service Fees	\$	1,142,433
Non-Emergency Transport Fees	\$	819,238
Landfill Fees	\$	2,200,000
Sales & Service	\$	61,422
Miscellaneous	\$	143,200
Interest Earned	\$	100,000
Indirect Cost Water Systems	\$	159,139
Transfers from School Capital Reserve	\$	2,540,795
FUND BALANCE APPROPRIATED	\$	-
AD VALOREM TAXES	\$	11,004,585
MOTOR VEHICLE TAXES	\$	1,755,000
GENERAL FUND REVENUES		\$ 25,337,699

OTHER FUND REVENUES

SOCIAL SERVICES FUND		
State and Federal Assistance	\$ 3,249,501	
Health Choice	\$ 650	
Transfer from General Fund	\$ 1,712,755	
SOCIAL SERVICES FUND REVENUES		\$ 4,962,906
911 WIRE/WIRELESS FUND		
Interest Earned	\$ -	
NC 911 PSAP	\$ 96,516	
911 WIRE/WIRELESS FUND REVENUE		\$ 96,516
LOTTERY		
Lottery Proceeds	\$ 150,000	
LOTTERY FUND REVENUE		\$ 150,000
CAPITAL PROJECTS SCHOOLS		
	\$ 2,540,795	
CAPITAL SCHOOL RESERVE FUND		\$ 2,540,795
REVALUATION FUND		
Transfer from General Fund	\$ 80,000	
REVALUATION FUND REVENUES		\$ 80,000
DEBT SERVICE		
Transfer From General Fund-BHS-2012A	\$ 2,001,432	
Transfer From General Fund-USDA Amb.	\$ 93,366	
DEBT SERVICE FUND REVENUES		\$ 2,094,798
COUNTY WATER DISTRICTS FUND		
Sale of Water & Fees	\$ 2,687,700	
COUNTY WATER DISTRICTS REVENUES		\$ 2,687,700
BERTIE TELEPHONE SYSTEM		
User and Miscellaneous Charges	\$ 62,000	
Transfer from General Fund	\$ 24,475	
BERTIE TELEPHONE SYSTEM REVENUES		\$ 86,475
FIRE PROTECTION SERVICE DISTRICT FUND		
Fire Protection Service Fees	\$ 360,000	
FIRE PROTECTION SERVICE DISTRICT REVENUES		\$ 360,000
TOTAL REVENUES - OTHER FUNDS		\$ 13,059,190
 TOTAL REVENUES:		 \$ 38,396,889

SECTION 2. APPROPRIATIONS: The following amounts are hereby appropriated for the operation of Bertie County Government and its departments and agencies for the fiscal year beginning July 1, 2023, and ending June 30, 2024. The Finance Director is authorized to make transfers from one appropriation to another within the same fund, excluding salary line items, which require approval of the County Manager. Amendments/transfers that increase the fund total must have Board approval. Purchase orders and contracts that are not complete and remain as encumbrances outstanding at June 30, 2023, shall be reclassified as “continuing contracts.” As such they shall be disencumbered and immediately re-encumbered against the following year appropriations.

GENERAL FUND APPROPRIATIONS

Governing Body	\$	255,831
Administration	\$	399,178
HR & Risk Management	\$	92,944
Finance	\$	364,211
Tax	\$	685,858
Legal	\$	120,000
Court Facilities	\$	111,500
Elections	\$	275,386
Register of Deeds	\$	378,953
Public Buildings & Grounds	\$	1,060,325
Data Center	\$	297,372
Sheriff	\$	2,910,007
Communications	\$	676,034
Emergency Management	\$	349,905
Emergency Medical Service	\$	3,486,209
Non-Emergency Transport	\$	983,793
Planning/Building Inspections	\$	399,093
Medical Examiner	\$	30,000
Animal Control	\$	225,607
Solid Waste	\$	543,356
Economic Development	\$	208,148
Cooperative Extension	\$	296,617
Soil Conservation	\$	99,920
Health	\$	114,831
Veterans Service Office	\$	60,609
Council on Aging/Nutrition	\$	533,684
Parks & Recreation	\$	436,898
Transfers-Social Services	\$	1,712,755
Transfers-Revaluation	\$	80,000
Transfers-Debt-Bertie High School (2012A)	\$	2,001,432
Transfers-USDA Ambulance	\$	93,366
Transfers-Bertie Telephone	\$	24,475
Appropriations-Other Agencies	\$	6,029,402

GENERAL FUND APPROPRIATIONS **\$ 25,337,699**

OTHER FUND APPROPRIATIONS

SOCIAL SERVICES FUND		
Social Services	\$ 4,962,906	
SOCIAL SERVICES FUND APPROPRIATIONS		\$ 4,962,906
911 WIRE/WIRELESS FUND		
911 Wire/Wireless Fees	\$ 96,516	
911 WIRE/WIRELESS APPROPRIATIONS		\$ 96,516
LOTTERY		
Lottery Proceeds	\$ 150,000	
LOTTERY FUND APPROPRIATIONS		\$ 150,000
CAPITAL SCHOOL RESERVE FUND		
Capital School Reserve	\$ 2,540,795	
CAPITAL SCHOOL RESERVE FUND APPROPRIATIONS		\$ 2,540,795
REVALUATION FUND		
Revaluation	\$ 80,000	
REVALUATION FUND APPROPRIATIONS		\$ 80,000
DEBT SERVICE FUND		
Debt Service Payments	\$ 2,094,798	
DEBT SERVICE FUND APPROPRIATIONS		\$ 2,094,798
COUNTY WATER DISTRICTS FUND		
System Operations	\$ 2,687,700	
COUNTY WATER DISTRICTS APPROPRIATIONS		\$ 2,687,700
BERTIE TELEPHONE SYSTEM		
User and Miscellaneous Charges	\$ 62,000	
Transfer-General Fund	\$ 24,475	
BERTIE TELEPHONE SYSTEM APPROPRIATIONS		\$ 86,475
FIRE PROTECTION SERVICE DISTRICT FUND		
Fire Protection Service Fees	\$ 360,000	
FIRE PROTECTION SERVICE DISTRICT APPROPRIATIONS		\$ 360,000
TOTAL APPROPRIATIONS - OTHER FUNDS		\$ 13,059,190
TOTAL APPROPRIATIONS		\$ 38,396,889

SECTION 3. SCHOOL FUNDING:

The Bertie County Schools Current Expense Fund appropriation in the amount of \$3,027,671.00 is contained within the General Fund and shall be paid to the Bertie County Schools in twelve (12) equal monthly installments.

The Bertie County Schools Capital Outlay Fund appropriation of \$375,000 is contained within the General Fund and shall be paid to the Bertie County Schools as needed for payment of invoices. All unused funds shall transfer to the School Capital Reserve Fund.

The quarter-cent sales tax estimated appropriation of \$291,500 is contained within the General Fund and shall be paid to the Bertie County Schools as received monthly.

SECTION 4. AD VALOREM TAX LEVY: There is hereby levied for the fiscal year 2023-2024 an ad valorem property tax on all property having a situs in Bertie County as listed for taxes as of January 1, 2023 at a rate of eighty-six and half (86.5) cents per one hundred (100) dollars assessed value of such property pursuant to and in accordance with the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws.

The estimated ad valorem property tax set out in SECTION 1 of this ordinance is based on an estimated property value of \$1,456,287,703 (\$1,250,207,601) for real and personal property and public utilities, and \$206,080,102 for motor vehicles) and an estimated collection rate equal to the audited FY2021-2022 collection rates of 97.88% for real/personal property and public utilities and 100% for motor vehicles.

SECTION 5. BERTIE COUNTY FIRE PROTECTION SERVICE DISTRICT TAX LEVY: There is hereby levied a tax at the rate of three and seven hundred sixty-two-hundredths cents (3.762¢) per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2023, located within the single, special fire tax district for the raising of revenue for the said special fire tax district.

The rate is based on an estimated total valuation of property for the single special fire tax district, for the purpose of taxation, nine hundred seventy-five million, three hundred forty-six thousand, four hundred one dollars (\$975,346,401) which is 97.88% of the total assessed property tax valuation, and upon a collection rate of 100% for real, personal, public service, and motor vehicle property. The property tax valuation does not include delinquent, rebated, or late list payments.

The Board of Commissioners, by a separate resolution, adopted the tax rate for the Bertie County Fire Protection Service District. The amount to be distributed to each fire district in a given fiscal year is 100% of the approved budgets. Distributions to each fire department will be 25% of the approved budget, distributed to each fire district quarterly, on the 25th day of the last month of each quarter.

Any tax receipts collected in excess of the budgeted tax levy shall be retained by the County in an account earmarked for the Bertie County Fire Protection Service District.

SECTION 5. SCHEDULE OF FEES: The Annual Fee Schedule, which is attached to this ordinance, sets all fees authorized to be charged by the County for County goods, services or other functions provided by County personnel, equipment, including consultation and other such activities; and, is hereby approved.

SECTION 6. LEVY OF PRIVILEGE LICENSES AND OTHER TAXES: There is hereby levied all County Privilege Licenses and Taxes, and fees as provided in the ordinances and resolutions duly adopted by the Board of Commissioners of Bertie County.

SECTION 7. DISTRIBUTION: Copies of this Budget Ordinance shall be furnished to the Finance Director, County Manager, Board of Education and Tax Assessor for direction in the carrying out of their duties.

SECTION 8. SPECIAL INSTRUCTIONS:

The Board of Commissioners has also approved the following:


- 401K-3.0% contribution for supplemental retirement for non-law enforcement employees
- \$200 health savings account
- Employees hired after July 1, 2016 will no longer be eligible for retiree health insurance benefits.


SECTION 9. EFFECTIVE DATE:

That this ordinance shall be in full force and effect on July 1, 2023.

Adopted this the 27th day of June, 2023:


Ronald Wesson, Chairman


LaShonda Cartwright, Clerk to the Board


David Scarborough, Interim Finance
Director/Assistant County Manager

BERTIE COUNTY DEPARTMENTAL FEE SCHEDULE

ALL DEPARTMENTS Impose a \$25.00 returned check fee

BERTIE COUNTY PLANNING & INSPECTIONS FEES - EFFECTIVE JULY 1, 2022

**Beginning work before permits are issued will result in permit fees being doubled in addition to a charge of \$50 per day for continuing work after being ordered to stop until permit has been approved.*

Residential Permits

	\$ per sq foot/Other	Minimum	
Construction	\$0.20	\$ 50.00	
Construction (Other*)	\$0.10	\$ 40.00	* Unheated area or accessory structure
Minor Repair/Remodel (Level I,II)	n/a	\$ 50.00	
Major Repair/Remodel (Level III)	\$0.10	\$ 50.00	
Manufactured Home	\$0.25	\$ 50.00	(Includes trades)
Modular (On-frame & Off-frame)	\$0.25	\$ 50.00	(Includes trades)
Electrical - New Construction	\$0.05	\$ 50.00	
Electrical - <i>Repair/Replace/Restore Power</i>	n/a	\$ 50.00	
Elec (Temp Service)	n/a	\$ 50.00	
Plumbing	\$0.05	\$ 50.00	
Plumbing - Repair/Replace	n/a	\$ 50.00	
Mechanical - New Construction	\$0.05	\$ 50.00	
Mechanical - Repair/Replace	n/a	\$ 50.00	
Insulation	\$0.05	\$ 50.00	
Gas Installation	n/a	\$ 50.00	
Reinspection	Per Trip	\$ 50.00	
Solar Power (Residential Panels)	\$75 per panel	\$ 50.00	Plus electrical permit

Commercial Permits

	\$ per sq foot	Minimum
Construction	\$0.25	\$ 75.00
Minor Repair/Remodel (Level I,II)	n/a	\$ 75.00
Major Repair/Remodel (Level III)	\$0.15	\$ 75.00
Electrical - New Construction or Rewire of existing building	\$0.10	\$ 75.00
Electrical - Repair/Replace/Restore Power	n/a	\$ 75.00
Elec (Temp Service)	n/a	\$ 50.00
Plumbing - New Construction	\$0.10	\$ 75.00
Plumbing - Repair/Replace	n/a	\$ 75.00
Mechanical - New Construction	\$0.10	\$ 75.00
Mechanical - Repair/Replace	n/a	\$ 75.00
Insulation	\$0.05	\$ 75.00
Gas Installation	n/a	\$ 75.00
Reinspection	Per Trip	\$ 50.00

Fire Inspections

Opening/reopening a business, change of use/occupancy, change of name/ownership, or ABC permit	n/a	\$ 150.00
New Construction (NC Fire Code 105.7)	\$0.10	\$ 75.00
Pyrotechnic	n/a	\$ 250.00
Festivals, Fairs, Carnivals, etc.	n/a	\$ 150.00
All other fire inspections (child daycare, group homes, etc.)	n/a	\$ 75.00

Communication Towers

	Costs	Minimum
Tower, Building & Electrical	n/a	\$ 1,200
Replacing or Adding Antenna	\$100 each	\$ 100.00

Solar Farms \$0.50 per panel \$1,000.00 Electrical permit included

Demolition (Res & Com) n/a \$ 50.00

Planning Fees

Minor Subdivisions	\$50 per lot	
Major Preliminary	\$200 + \$5 per lot	
Major Final (<i>No Change</i>)	\$25 per lot	
PUD Master Plans	\$1,200 (up to 1,000 units)	(Add \$5 per unit over 1,000)
PUD Preliminary	\$200 + \$5 per lot	
PUD Final	\$5 per unit & \$25 per SF lot	

BERTIE COUNTY EMERGENCY SERVICES – EFFECTIVE JANUARY 1, 2022

EMS Responses

Level of Service	Price
ALS 1 Emergency	\$670.00
ALS Non-Emergency	\$425.00
ALS Level 2 Emergency	\$854.21
BLS Emergency	\$496.99
BLS Non-Emergency	\$350.00
Specialty Care Transport	\$1,009.52
Mileage	\$13.00

Non -Emergency Transport

Level of Service	Price
BLS Non-Emergency	\$350.00
BLS Emergency	\$450.00
Mileage	\$12.00

BERTIE COUNTY BOARD OF ELECTIONS FEES – EFFECTIVE JULY 1, 2014

Item	Price
Voter Registration List <i>(Complete or Partial)</i>	\$0.05 per page
Electronic Copies on CD	\$15.00
Email	FREE

BERTIE COUNTY RECREATION FEES – EFFECTIVE JULY 1, 2014

Ball fields (as is)	\$25.00 deposit
Lights (additional charge)	\$15.00 an hour
Ball Fields (dressed)	\$10.00 additional fee

Field Rentals by the hour:

<i>1 hour</i>	
Resident	\$10.00
Non-resident	\$18.00
<i>6 hours</i>	
Resident	\$50.00
Non-Resident	\$58.00
<i>12 hours</i>	
Resident	\$80.00
Non-Resident	\$100.00
<i>Weekend</i>	
Resident	\$150.00
Non-Resident	\$220.00

Other Fees:

Youth Sports Registration	\$20.00 per child
Adult Sports Registration	\$250.00 per team
Concession Revenue	10% of profit
Senior Registration	\$35.00 per quarter ages 55-59
Copies (Admin. Office)	\$0.10 per page
Uniform purchases	\$12.00-\$15.00
Shin Guards	\$5.00
Uniform Late Fee	\$2.00-\$15.00
Complex Rental	See attached

BERTIE COUNTY TAX MAPPING FEES – EFFECTIVE JULY 1, 2022

GIS Maps	Current	Proposed Increase
8 ½ x 11 (Letter size)	\$2.00	\$3.00
8 ½ x 14 (Legal size)	\$3.00	\$4.00
11 x 17	\$5.00	
13 x 19	\$8.00	
34 x 44	\$15.00	
Specialty Maps start at	\$25.00	
Scanned Plot or Blueprints		
22 x 34	\$5.00	
34 x 44	\$8.00	
Others Fees:		
911 County Map	\$2.00	\$3.00
Print Picture of House	\$0.50	\$1.00
Print Screen	\$0.10	\$0.25
Property Record Card	\$1.00	
911 Road Book Copy	\$4.00	\$5.00
Zerox Copy	NEW	\$0.25

BERTIE COUNTY REGISTER OF DEEDS FEES – EFFECTIVE JULY 1, 2014

Uncertified Copies	
Birth	\$0.20
Death	\$0.20
Marriage	\$0.20
Combined Real Property	\$0.20
Miscellaneous Fees	\$0.20
Pin-Copy Deposits	\$0.20
<i>(attorneys, surveyors, tax, DSS)</i>	
Other Fees:	
Black and White copies	\$0.10
Color copies	\$0.50
CD/DVD/DVD-R	\$1.00

Bertie County Senior Center Use Policies

The Bertie County Senior Center was developed for the use of Bertie County Senior Citizens.

The Senior Center Gym can be used by the following organizations (by priority) after arrangements have been made with the Council on Aging Staff.

Bertie County Senior Citizens (no charge)

Bertie County Government Agencies (no charge)

N.C. State Agencies (no charge)

County/State Educational Institutions (no charge)

Non Profit Organizations and Businesses may rent the Senior Center for \$200.00 a day plus a \$50.00 incidental fee. The incidental fee is refundable if there is no damage or if proper clean up is done.

NO parties (birthday/graduation/wedding receptions/etc.) will be allowed unless it is a Senior Citizens party.

Alcoholic beverages and smoking are NOT ALLOWED and are strictly prohibited.

Events are limited to four (4) hours.

When paying to use facility, an admission at the door will be allowed only to cover the direct cost of programs. If using the facility for free, only a basket can be passed around to ask for a donation.

Anyone requesting the use of the Senior Center must sign and abide by the "Agreement for use of the Senior Center Gym."

Failure to abide by the "Agreement for use of the Senior Center Guidelines" can result in loss of organization's privilege to rent the Senior Center.

Agreement for Use of Senior Center Gym

The following rules will apply when using the Senior Center:

1. Arrangements will be made with the Senior Center staff regarding set up times.
2. Maximum occupancy of the gym is 150 persons. Exceeding this limit is unlawful.
3. Extension cords must meet existing fire codes.
4. No scotch tape or nails will be used on the walls. Masking tape use only.
5. DO NOT drag tables or chairs across floor.
6. If any problems are noted with building (i.e., heating, ac, plumbing, etc), please report these to maintenance at (252) 724-1685 as soon as possible.
7. If Senior Center chairs are used, please restack them in a neat and orderly manner, 10 chairs to a stack and on the chair dolly. If Senior Center tables are used, please place them on the table truck and return to the closet. DO NOT BLOCK CIRCUIT BOX IN CLOSET AT THE BACK OF CLOSET. Please note exceptions in agreement # 15.
8. If food is served, please be sure tables and floors are clean.
9. Alcoholic beverages and smoking are NOT ALLOWED and are strictly prohibited.
10. The stage floor is easily marked. Please be sure floor is clean.
11. When leaving the building, be sure the heat is set on 70 or the air conditioning is set on 74, based on the season.
12. The Senior Center gym must be clean by 8:30 am on the following working day, unless prior arrangements have been made with the Senior Center Director. If the gym is not clean there will be a minimum \$50.00 additional charge for cleaning.
13. User is responsible and will be charged for any damages done to building or furnishings.
14. The key will be returned the following working day.
15. When vacating the Senior Center, the following order of chairs and tables must be maintained. One table should be placed by the water cooler and 2 tables by the stairs on each side wall. Put all brown framed chairs on dolly with brown framed chairs and all gold framed chairs with gold framed chairs. Place gold framed chairs in closet and brown framed chairs on the same side wall as the water cooler. Please DO NOT cover air vents.
16. DO NOT put hot items directly on tables. Use hot pads, towels, etc. for hot items.

I agree to abide by the above rules, and if they are not met, will be prepared to pay for the damages. Failure to abide by these rules not only can result in loss of organization's privilege to rent the Senior Center.

Date

Signature

Date Gym will be used

Organization

**RESOLUTION
AMENDING ADOPTED RATE STRUCTURE
FOR
BERTIE COUNTY REGIONAL WATER SYSTEM
COUNTY WATER DISTRICT I II III IV**

WHEREAS, the Rules & Regulations for the Districts were previously adopted on June 30, 2016, and amended on April 26, 2021.

WHEREAS, monthly rates need to be amended in order to generate sufficient revenues to meet budgeted expenses,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF COUNTY WATER DISTRICT I, II, III, and IV.

That the rate schedule is amended as follows:

Residential

Flat Rate	\$ 16.50
	\$ 5.50/1,000 gallons

Commercial

Flat Rate	\$ 30.00
	\$ 6.00/1,000 gallons

2" Meter

Flat Rate	\$ 120.00
	\$ 5.50/1,000 gallons

Municipal

Flat Rate	\$ 16.50
	\$ 5.50/1,000 gallons

Industrial

Flat Rate	\$ 500.00
	\$ 6.00/1,000 gallons

Institution/Prison

Flat Rate	\$6,000.00
	\$ 9.00/1,000 gallons

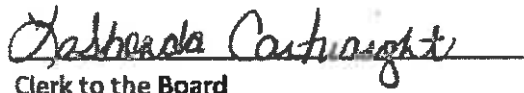
The above rates were revised and shall become effective on July 1, 2021

Adopted this 26th day of April, 2021.



Tammy A. Lee Chair
County Water District I II III IV
Operate as One Entity

(Seal)



Clerk to the Board